

# FEDERAL CONTRACTING ACRONYM GUIDE



COMPLIMENTS  
OF  
**LA+SG**  
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**DISABLED VETERAN-OWNED SMALL BUSINESS**

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AVIATION + SECURITY + SAFETY

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## A

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After Action Report  
Acquisition Category  
Administrative Contracting Officer  
Acquisition  
Assistant Chief of Staff  
Actual Cost of Work Performed  
Americans with Disabilities Act  
Automated Data Processing Equipment  
Action Item  
Agreement Line Item Number  
American National Standard  
American National Standards Institute  
Automated Best Value System

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## B

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Bill of Lading  
Bid and Proposal  
Broad Agency Announcement  
Budgeted Cost at Completion  
Best and Final Offer  
Best Available Technology  
Business Development  
Blanket Delivery Order  
Business Matchmaking  
Basic Ordering Agreement  
Business Opportunity Specialist  
Blanket Purchase Agreement



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## C

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Cooperative Agreement  
Computer Assisted Design  
Commercial and Government Entity  
Congressional Affairs Office  
Cost Accounting Standards  
Confidential Business Information  
Congressional Budget Office  
Contract Cost Data Report  
Central Contractor Registration  
Contract Delivery Date  
Contract Data Requirements List  
Cost Effective Analysis  
Code of Federal Regulations  
Contract Funds Status Report  
Competition in Contracting Act  
Commercial Item Description  
Chief Information Officer  
Contract Line Item Number  
Configuration Management  
Capability Maturity Model  
Capability Maturity Model-Integrated  
Contract Management Office  
Contract Management Team  
Contracting Officer  
Close of Business  
Continental United States  
Contracting Officer Representative  
Contracting Officer's Technical Representative  
Commercial Off-the-Shelf  
Cost Plus Award Fee  
Contractor Performance Assessment Reporting System  
Cost Plus Fixed Fee  
Cost Plus Incentive Fee  
Contract Payment Notice  
Cost Performance Report  
Cooperative Research and Development Agreement  
Calendar Year



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## D

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Days After Contract Award  
Days After Receipt of Order  
Defense Advanced Research Projects Agency  
Defense Contract Audit Agency  
Defense Contract Management Agency  
Delivery  
Defense Federal Acquisition Regulation Supplement  
Department of Homeland Security  
Document Identifier  
Document Identifier Code  
Data Item Description  
Defense Logistics Agency  
Direct Labor Hour  
Department of Commerce  
Department of Defense  
Department of Energy  
Department of the Interior  
Department of Justice  
Department of Labor  
Department of State  
Department of Transportation  
Data Universal Numbering System  
Direct Vendor Delivery  
Dozen

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## E

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Each  
Electronic Business  
Electronic Commerce  
Engineering Change Proposal  
Estimated Delivery Date  
Electronic Data Interchange



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Expedited Delivery Order Process  
Equal Employment Opportunity  
Electronic Funds Transfer  
Executive Order  
End of Month  
Estimated Time of Arrival  
Estimate to Complete

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**F**

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Frequently Asked Question  
Federal Acquisition Regulation  
Federal Acquisition Service  
Federal Acquisition Streamlining Act  
Firm Fixed Price  
Federally Funded Research and Development Center  
Federal Information Processing Standards  
Federal Information Security Management Act  
Fair Labor Standards Act  
Foreign Military Sales  
Fair Market Value  
Freedom of Information Act  
Fixed Price Incentive  
Federal Procurement List  
Federal Supply Classification  
Federal Stock Number  
Federal Supply Schedules  
Full Time Equivalent  
Fiscal Year  
For Your Information

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**G**

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General and Administrative  
General Agency Agreement  
Government Accountability Office  
Government Bill of Lading  
Government Furnished Equipment  
Government Furnished Materials  
Government-Furnished Property  
Government Owned, Contractor Operated  
Government Printing Office  
General Services Administration  
General Services Acquisition Regulation Supplement  
Government-wide Acquisition Contract



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**H**

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Historically Black Colleges and Universities  
Head of Contracting Activity  
Headquarters  
Human Resources  
Historically Underutilized Business

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**I**

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Information Assurance  
In Accordance With  
Indefinite Delivery Indefinite Quantity  
Invitation for Bid  
Inspector General  
Indefinite Quantity Contract  
International Standards Organization (or International Organization for Standardization)  
Inter/Intra Service Support Agreement  
Independent Validation and Verification



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Information Technology

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**K**

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Knowledge Management Keystrokes per Hour

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**L**

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Local Area Network

Letter of Offer and Acceptance Line of Business

Level of Effort

Letter of Procurement

Lot

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**M**

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Meals and Incidental Expense

Minority Business Development Center Minority Business Entrepreneur Military Specification

Military Standard

Memorandum of Agreement Memorandum of Understanding

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**N**

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North American Industry Classification System  
National Archives and Records Administration  
National Aeronautics and Space Administration  
National Aeronautics Space Administration FAR Supplement  
Non-Developmental Item  
National Item Identification Number  
National Institute of Standards and Technology  
No Later Than  
National Stock Number  
Not to Exceed



On or About  
Outside the Continental United States  
Optical Character Recognition  
Office of Federal Procurement Policy  
Office of Management and Budget  
Office of Personnel Management  
Office of Small and Disadvantaged Business Utilization  
Occupational Safety and Health Administration  
Office of Women's Business Ownership



Part Number  
Payroll, Accounting and Reporting System  
Procuring Contracting Officer  
Procurement Center Representative  
Program Executive Officer  
Professional Engineering Services  
Procurement Item Description



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Personal Identification Number  
Personal Identity Verification  
Package  
Public Law  
Program Management Plan  
Purchase Order  
Plan of Action and Milestones  
Point of Contact  
Past Performance Information Retrieval System  
Pair; Peer Review(s); Purchase Request  
Program Research and Development Announcement

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Q

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Quality Assurance  
Quality Assurance Program  
Qualified Bidders List Quality Control  
Quality Management System  
Qualified Products List

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R

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Research and Development  
Research, Development and Demonstration  
Required Delivery Date  
Research, Development, Demonstration, Testing and Evaluation  
Request for Bid  
Request for Information  
Radio Frequency Identification  
Request for Proposal  
Request for Quotation



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## S

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Small and Disadvantaged Business Utilization  
Specialist System Acceptance Test  
Small Business Administration  
Small Business Advisory Committee  
Small Business Development Center  
Small Business Investment Company  
Small Business Innovation Research  
Small Business Set Aside  
Small Disadvantaged Business  
Service Disabled Veteran  
Service-Disabled Veteran-Owned Small Business  
Securities and Exchange Commission  
Standard Form  
Standard Industrial Classification Codes  
Special Item Number  
Stock Keeping Number  
Stock Keeping Unit  
Statement of Objectives  
Standard Operating Procedure  
Statement of Work  
Source Selection Authority  
Social Security Administration  
Social Security Number  
Small Business Technology Transfer Program

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## T

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Time and Materials  
To be Announced  
Termination Contracting Officer  
Technology Development  
Termination for Convenience  
Termination for Default  
Taxpayer Identification Number



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Truth in Negotiations Act  
Technical Information Packages  
Total Quality Management  
Technology Transfer Network

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## U

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Unit of Issue  
Universal Commercial Code  
Universal Product Code  
United States Code  
United States Government

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## V

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Verification and Validation  
Value Added Reseller  
Venture Capital(ist)  
Vendor Support Center

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## W

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Wide Area Work Flow  
Women's Business Centers  
Women's Business Enterprise  
Work Breakdown Structure  
Woman-Owned Small Business



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**X**

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Executive Officer

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**Y**

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Year of Birth

Year

Year to Date

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**ABOUT LA+SG**

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We hope you find this handy acronym guide useful!

Laurence Aviation and Security Group is a **disabled veteran-owned small business** based in Adams, TN.

**We operate worldwide and specialize in**

- Comprehensive Aviation Operations
- Multi-Faceted Security and Logistic Operations
- Broad-Spectrum Safety Training and Risk Management Services

For more information on **LA+SG**, please visit our website at: [LASGLLC.COM](http://LASGLLC.COM)